

Making A Referral – Who & How?



**Infant & Toddler
Connection of Virginia**
A Program of the Department of
Behavioral Health and Developmental Services

The **Infant & Toddler Connection of Virginia** assists families of infants and toddlers birth to three with developmental delays and/or disabilities help their children learn and develop through everyday activities and routines so that they can participate fully in family and community activities. In order to take advantage of the services and supports available, families need to know about the system and how to access these resources! Please help to inform families of their options by becoming familiar with this guide.

Who is eligible for the Infant & Toddler Connection of Virginia?

- Infants and toddlers with 25% or greater delay in one or more developmental area(s): cognitive, adaptive, receptive or expressive language, social/emotional, fine motor, gross motor, vision, hearing development
- Infants and toddlers with atypical development – as demonstrated by atypical/questionable sensory-motor responses, social-emotional development, or behaviors, or an impairment in social interaction and communication skills along with restricted and repetitive behaviors
- Infants and toddlers with a diagnosed physical or mental condition that has a high probability of resulting in developmental delay – e.g., cerebral palsy, hearing or vision impairment, Down syndrome or other chromosomal abnormalities, central nervous system disorders, effects of toxic exposure, failure to thrive, etc.

What prompts a referral?

- You or the parent of an infant or toddler has concerns or suspicions about the child's development. Screening using a standardized developmental screening test (as recommended by the American Academy of Pediatrics) will help identify children who may be in need of early intervention services.

A diagnosed physical or mental condition is not required.

How are referrals made?

- Contact the Infant & Toddler Connection “central point of entry” for the city or county in which the family resides or call the state toll free number: 1-800-234-1448, or click on “Central Directory” at www.infantva.org. You may make the referral for the family, or provide contact information to the family.

Referrals should be made as soon as the concern is identified.

What information should be provided to the early intervention system when referring a child?

- Child's name, gender, and date of birth
- Name, address, and telephone number of the parent or legal guardian
- Reason for referral (child has suspected or confirmed developmental delay or disability)
- Health and physical information, including vision and hearing, results of any neurological or developmental evaluations and any other information pertinent to the child's physical and developmental status and needs
- Your name and telephone number

What should I discuss with the family?

- All children referred receive an eligibility determination, with parent consent. Eligibility determination plus any needed developmental screenings and assessments are provided at no cost to the family.
- The family is not obligated to accept services
- If the child is found eligible for participation in the system, the family will guide the development of an Individualized Family Service Plan (IFSP) that identifies the services and supports needed to promote the child's development and support the family in their daily activities and routines with their child
- No child or family is denied services and supports identified on the IFSP because of their inability to pay

What else can I do to support the family?

- Volunteer to provide input into the development of each family's IFSP and to monitor its implementation
- Develop and maintain relationships with those providing early intervention services to the child and family

The Arc of Virginia is a resource for family support. Please call: 1-888-604-2677

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Referrals to the **Infant & Toddler Connection of Virginia** are made by contacting the early intervention **central point of entry** for the child's and family's locality. A list of Virginia counties and cities, and the corresponding point of entry, is provided below. Referral information can also be obtained by calling the Virginia statewide central directory at (800) 234-1448 or by visiting www.infantva.org

COUNTIES

13 Accomack
05 Albemarle
02 Allegheny
20 Amelia
06 Amherst
06 Appomattox
03 Arlington
04 Augusta
34 Bath
06 Bedford
24 Bland
33 Botetourt
36 Brunswick
10 Buchanan
20 Buckingham
06 Campbell
30 Caroline
24 Carroll
19 Charles City
20 Charlotte
08 Chesterfield
35 Clarke
33 Craig
31 Culpeper
20 Cumberland
12 Dickenson
09 Dinwiddie
23 Essex
14 Fairfax
31 Fauquier
25 Floyd
05 Fluvanna
27 Franklin
35 Frederick
25 Giles
23 Gloucester
15 Goochland
24 Grayson
05 Greene
09 Greensville
36 Halifax
17 Hanover
19 Henrico
27 Henry
04 Highland
39 Isle of Wight
40 James City
23 King & Queen
30 King George
23 King William
23 Lancaster
12 Lee
22 Loudoun
05 Louisa
20 Lunenburg
31 Madison
23 Mathews
36 Mecklenburg
23 Middlesex
25 Montgomery
05 Nelson
19 New Kent
13 Northampton
23 Northumberland
20 Nottoway
31 Orange
35 Page
27 Patrick
11 Pittsylvania
15 Powhatan
20 Prince Edward
09 Prince George
29 Prince William

25 Pulaski
31 Rappahannock
23 Richmond
33 Roanoke
34 Rockbridge
18 Rockingham
10 Russell
12 Scott
35 Shenandoah
24 Smyth
39 Southampton
30 Spotsylvania
30 Stafford
09 Surry
09 Sussex
10 Tazewell
35 Warren
21 Washington
23 Westmoreland
12 Wise
24 Wythe
40 York

CITIES

21 Abingdon
01 Alexandria
03 Arlington
06 Bedford
21 Bristol
34 Buena Vista
05 Charlottesville
07 Chesapeake
02 Clifton Forge
23 Colonial Beach
09 Colonial Heights
02 Covington
11 Danville
09 Emporia
14 Fairfax
14 Falls Church
04 Fishersville
39 Franklin
30 Fredericksburg
24 Galax
16 Hampton
18 Harrisonburg
09 Hopewell
34 Lexington
06 Lynchburg
29 Manassas
29 Manassas Park
24 Marion
27 Martinsville
16 Newport News
26 Norfolk
12 Norton
09 Petersburg
40 Poquoson
28 Portsmouth
29 Quantico
25 Radford
32 Richmond
33 Roanoke
33 Salem
36 South Boston
36 South Hill
14 Springfield
37 Staunton
39 Suffolk
38 Virginia Beach
37 Waynesboro
23 West Point
40 Williamsburg
35 Winchester

Step 1 – Locate family's county or city.

Step 2 – Note number to left of county or city.

Step 3 – Match number to corresponding central point of entry below.

CENTRAL POINTS OF ENTRY

Infant & Toddler Connection of:	Phone
01 Alexandria	(703) 746-3387 (703) 746-3350
02 Alleghany Highlands	(540) 863-1620
03 Arlington	(703) 228-1630
04 Augusta-Highland	(540) 245-5133
05 the Blue Ridge	(434) 970-1391 (434) 970-1491
06 Central Virginia	(434) 947-2888
07 Chesapeake	(757) 547-8929
08 Chesterfield	(804) 768-7205
09 Crater District	(804) 863-1689 ext. 3160
10 Cumberland Mountain	(276) 964-6702 (800) 347-4939 TDD
11 Danville - Pittsylvania	(434) 799-0456 ext. 3121
12 DILENOWISCO	(276) 431-4370 (800) 453-4332 Toll-Free
13 the Eastern Shore	(800) 568-9269 Toll-Free
14 Fairfax - Falls Church	(703) 246-7121
15 Goochland - Powhatan	(804) 657-2010
16 Hampton - Newport News	(757) 726-4012
17 Hanover	(804) 723-2070
18 Harrisonburg - Rockingham	(540) 433-7144 ext. 1
19 Henrico - Charles City - New Kent	(804) 727-8372
20 the Heartland	(434) 395-2967 (866) 392-8502 Toll-Free
21 the Highlands	(276) 676-2879
22 Loudoun County	(703) 777-0561
23 the Middle Peninsula - Northern Neck	(804) 758-5250 (800) 305-2229 Toll-Free
24 Mount Rogers	(276) 223-3270
25 the New River Valley	(540) 831-7529
26 Norfolk	(757) 441-1186
27 the Piedmont	(276) 632-7128 (276) 632-2108 ext. 1241
28 Portsmouth	(757) 393-8321
29 Prince William, Manassas & Manassas Park	(703) 792-7879
30 the Rappahannock Area	(540) 372-3561 (877) 268-4169 Toll Free
31 Rappahannock Rapidan	(540) 829-7480
32 Richmond	(804) 855-2742
33 Roanoke Valley	(540) 204-9983
34 the Rockbridge Area	(540) 462-6638
35 the Shenandoah Valley	(540) 635-2452
36 Southside	(434) 738-0406
37 Staunton-Waynesboro	(540) 245-5133
38 Virginia Beach	(757) 385-4400
39 Western Tidewater	(757) 562-6806
40 Williamsburg * James City * York * Poquoson	(757) 566-8687